

SPRING MESA METROPOLITAN DISTRICT

8390 E. Crescent Pkwy., Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

www.springmesa.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Thursday, November 14, 2024

TIME: 6:00 p.m.

LOCATION: West Woods Community Station
6644 Kendrick Drive
Arvada, CO 80007

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTY5ZTRkMzktMjM2Ny00YWMxLTk5MDUtNzE2NzM0YzIzZDgy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d

To attend via telephone, dial 720-547-5281 and enter Conference ID: 603 461 308#

Board of Directors

Jo Gentry
Wayne Harris
Lawrence Seidl
Georgia Magnera
Caron Holmes

Office

President
Secretary
Treasurer
Assistant Secretary
Assistant Secretary

Term Expires

May, 2025
May, 2025
May, 2027
May, 2027
May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Consider adoption of the Resolution Regarding 2025 Annual Administrative Matters (enclosure).

II. CONSENT AGENDA

- A. Review and consider approval of Minutes from the August 15, 2024 Special Board Meeting (enclosure).
- B. Review and consider ratification of proposal from Green Plumbing Solutions, LLC for the Installation of New $\frac{3}{4}$ Febco, Reduction of Pressure Assembly in Enclosure, and Labor Materials in the amount of \$2,175.00 (enclosures).

III. FINANCIAL MATTERS

- A. Review and consider acceptance of September 30, 2024 Unaudited Financial Statements and Schedule of Cash Position (enclosure).
- B. Approve and/or ratify approval of payment of claims in the amount of \$69,551.51 (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget, Appropriate Sums of Money and Authorize the Certification of the Tax Levy (enclosures).
- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form (“MLC”) for certification to the Board of County Commissioners and other interested parties. Authorize Board member to sign MLC.
- F. Discuss statutory requirements for an audit. Consider approval of engagement letter with Wipfli, LLP to prepare the 2024 Audit (enclosure).

IV. DIRECTOR MATTERS

- A. Update on landscape and pond maintenance services.
 - i. Presentation by the Beautification Committee (enclosure).
 - ii. Review Bid Summary and consider award of a contract for 2025 Landscape Maintenance and Snow Removal Services (enclosures).
 - iii. Review and consider approval of agreement with Cutting Edge for 2025 Tree Maintenance Services in the amount of \$10,062.00 (enclosure).
 - iv. Review and consider approval of 2025 Rates from TLC Land Care for on call landscape maintenance services (enclosure).
 - v. Review and consider approval of a proposal from LB Ecological Inc. for Cattail spraying (to be distributed).
 - vi. Discuss personal use of District property by residents.

V. LEGAL MATTERS

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.
- B. Review and consider the adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).

VI. MANAGER MATTERS

- A. Review and discuss revisions to current policy related to resident request to remove trees from District property (enclosures).
 - i. Review and discuss proposals to remove and install trees in connection with the District’s tree removal policy.
- B. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any).
- C. Review and consider approval of workers’ compensation coverage for 2025 (enclosure).
- D. Authorize renewal of membership in the Special District Association for 2025.
- E. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform (enclosure).
- F. Review and consider approval of CLA Statement(s) of Work for 2025 (enclosures).

VII. OTHER BUSINESS

VIII. ADJOURNMENT

There are no more regular meetings scheduled for 2024.