

SPRING MESA METROPOLITAN DISTRICT

2001 16th Street, Suite 1700
Denver, CO 80202
Phone: 303-779-5710
www.springmesa.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: November 20, 2025

TIME: 6:00 p.m.

LOCATION: West Woods Community Station
6644 Kendrick Drive
Arvada, CO 80007

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDcwZTMzODctNGM0OC00MDY5LTIINWQtYjQ2ZmNiZDI2NTEEx%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d

To attend via telephone, dial 720-547-5281 and enter Conference ID: 978 083 585#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Georgia Magnera	President	May 2027
Jamie Knight	Vice President	May 2027
Wayne Harris	Secretary	May 2029
Lawrence Seidl	Treasurer	May 2027
Erin Morris	Assistant Secretary	May 2029

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Consider adoption of the Resolution Regarding 2026 Annual Administrative Matters (enclosure).

II. CONSENT AGENDA

- A. Review and consider approval of Minutes from the September 30, 2025 Special Board Meeting (enclosure).
- B. Review and consider ratification of agreement with Barlett Tree Experts for tree pruning in the amount of \$9,900.00 (enclosure).

III. FINANCIAL MATTERS

- A. Review and consider acceptance of September 30, 2025 Unaudited Financial Statements and Schedule of Cash Position (enclosure).
- B. Approve and/or ratify approval of payment of claims in the amount of \$108,083.37 (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2025 Budget. If necessary, consider adoption of Resolution to Amend the 2025 Budget.
- D. Conduct Public Hearing on the proposed 2026 Budget and consider adoption of Resolution to Adopt the 2026 Budget, Appropriate Sums of Money and Authorize the Certification of the Tax Levy (enclosures).
- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form (“MLC”) for certification to the Board of County Commissioners and other interested parties.
- F. Discuss statutory requirements for an audit. Consider engagement with Wipfli LLP to prepare the 2025 Audit (to be distributed).
- G. Review and acknowledge CLA Cash Access Policy (enclosure).

IV. OPERATIONS AND MAINTENANCE

- A. Review and consider approval of proposals from the Cutting Edge Landscaping Inc. for 2026 Services:
 - i. Landscape Maintenance Services (enclosure).
 - ii. Snow Removal Services (enclosure).
 - iii. Winter Watering of Trees (enclosure).
 - iv. Tree Spraying and Fertilization (enclosure).
- B. Review and consider approval of proposals for landscape design (enclosure and to be distributed).
- C. Review and consider approval of proposals for pond enhancements (enclosure and to be distributed).

- D. Review and consider approval of proposals for pond maintenance (enclosure and to be distributed).
- E. Review and consider approval of proposal from Barlett Tree Experts for tree maintenance in the amount of \$91,000.00 (enclosure).

V. DIRECTOR MATTERS

- A. Update on vendor list and on-call services.

VI. LEGAL MATTERS

- A. Updated Spencer Fane LLP Engagement Letter (enclosure).
- B. 2026 Legislative Memorandum (enclosure).

VII. MANAGER MATTERS

- A. Review and consider approval of Property and Liability Coverage renewal for 2026. Discuss changes needed to the property schedule (if any) (to be distributed).
- B. Review and consider approval of workers' compensation coverage for 2026 (enclosure).
- C. Authorize renewal of membership in the Special District Association for 2026.
- D. Review and consider approval of CliftonLarsonAllen LLP Statement(s) of Work for 2026 Management and Accounting Services (enclosures).
- E. Discussion regarding fire mow.
- F. Update regarding fire in open space (enclosure).

VIII. OTHER BUSINESS

IX. ADJOURNMENT

There are no more regular meetings scheduled for 2025.